Photographers' cooperation guidelines

Welcome to Photogenica!

We hope that cooperation with our image bank will be easy, nice and fruitful! If you would like to work with Photogenica, just do the five simple steps below:

- ✓ **STEP 1:** Send an e-mail skating you would like to cooperate with Photogenica to: photographers@photogenica.eu
- ✓ **STEP 2:** Show us your work. You may do in any way, such as inviting us to your website, sending your portfolio, etc.
- ✓ STEP 3: Sign the Photogenica Author Agreement . You will find the Agreement here: http://photogenica.eu/txt/Photogenica_Author_agreement.pdf Please, be so kind to read it carefully and provide us with necessary information. Than, we will prepare and e-mail you your Author Agreement which you should print in two copies, sign and mail both copies to the Photogenica office at: Zbocze 16, 02-493 Warszawa, Poland. They will be signed on behalf of Photogenica and one signed copy will be mailed back to you. Electronic copies of Model Release and Property Release agreements (concerning models and properties depicted in your images) should be e-mailed to: photographers@photogenica.eu
- ✓ STEP 4: Submit your images. Images (photos, illustrations, films) may be submitted to Photogenica by FTP server (request access to the server sending e-mail to: <u>photographers@photogenica.eu</u>) or in any other way (ask Photogenica first). Submitting Content you need provide meta data.
- ✓ STEP 5: Enjoy your license fees received from Photogenica.

Details about cooperation with Photogenica and all necessary documents are available on our website: http://photogenica.eu/stock-photography-help/sell-photos/

We would be happy to answer your questions regarding cooperation. Please, write us at: photographers@photogenica.eu or call: +48 22 245 38 01

Regards, Photogenica Team Photogenica Sp. z o.o. ul. Zbocze 16 02-493 Warszawa Tel.: +48 22 245 38 01

Faks: +48 22 398 10 83 info@photogenica.eu www.photogenica.eu